

**THE CITY OF EDINBURGH COUNCIL
PARKS, GREENSPACE AND CEMETERIES
WEDDING PERMISSION FORM**

Charges from April 2018 to March 2019

City Park Weddings (no marquee) **from** £160 / day

City Park weddings (with marquee) **Price on application**

Lauriston Castle Grounds (no marquee) **from** £445 / day

Lauriston Castle Grounds (Marquee required) **from** £895 / day

Calton Hill - **vehicle access charge £100** (additional fee for out of hours access).

INFORMATION ON THE WEDDING

**Park and
Location**

Date

Start/ Finish time

**Total No of expected
Attendees / day**

Infrastructure Required

Please provide a detailed description of your wedding which **must** include any start and finish times with dates, vehicle access, or any other requirements.

Wedding Organiser's Details

Individual's Name

Invoicing Address

Town/City

Post Code

Contact Name

Lease Signatory if different from above

Contact Telephone Number

Contact Email Address

Wedding Conditions

Please be advised you must agree to the following statements before a wedding application will be considered. Please indicate agreement by placing an X in each of the statement boxes below. **We are unable to accept incomplete applications.**

I confirm that should permission be granted I will supply prior to the activity a copy of the appropriate risk assessment (if applicable) to: parks@edinburgh.gov.uk

I confirm that any charge or any additional costs be incurred these can be invoiced directly to the address supplied above

The Council's Park Management Rules, Tree Protection Policy and Recycling/Litter Management Policy and will adhere to them

I confirm that should the wedding involve sale/provision of alcohol/ food and/or performance/live music then all the required licence(s) for these activities will be obtained .